



LABOR PROVIDER SETUP

1. Register with AuctionTrac: <https://kar.auctiontrac.com/>
 - a. Click *Google Sign in*
 - i. If you don't have a Google account, you can create one here:
<https://accounts.google.com/signup/v2/webcreateaccount?hl=en&flowName=GlifWebSi&flowEntry=SignUp>
2. Log on to AuctionTrac
3. Labor Provider Roles. Include your company name, address and phone number

The screenshot shows the AuctionTrac Employee Home dashboard. The navigation menu includes Home, Admin, Events, Financial, People, Reports, Resources, Vehicles, and Help. There are two search bars: 'Quick Find - Vehicle' and 'Quick Find - People'. The main content area is divided into two columns. The left column has a 'Welcome to AuctionTrac' message, a 'What's New:' section, and an 'AuctionTrac in Action' table. The right column has a 'Your Account Status' section and a 'Request Account Change' form.

	Description	Count
▾ Vehicles Tracked		
	Yesterday (0 locations)	0
	Last 7 days (0 locations)	0
	Last 30 days (2 locations)	2
▾ Vehicle Scan Activity		
	Yesterday (0 locations)	0
	Last 7 days (0 locations)	0

Your Account Status
Currently you are signed in at the **Administrator** level.

Request Account Change

If you would like to modify your account and gain/remove access to areas of *AuctionTrac* please complete the form below. Depending on the access that you are requesting, a verification period and/or additional information be required. If additional information or verification is warranted you will be contacted via email or telephone by an *AuctionTrac* representative.

Requested Change:

Reason: